



TLOMA 2017
CONFERENCE
& TRADE SHOW
OCT 25TH – 28TH, 2017
DEERHURST RESORT

TRADE SHOW CHECKLIST

So, you do not miss any TLOMA deadlines, here is an easy checklist to follow!

	Pay remaining balance if outstanding [deadline – on/before Thursday, September 14, 2017]
	Complete Equipment and Name Badge Order Form [deadline – on/before Thursday, September 14, 2017]
	Book Accommodations [deadline – on/before Tuesday, October 3, 2017]
	Submit Certificate of Insurance deadline – on/before Thursday, October 5, 2017]
	Ship booth materials to Deerhurst [shipments not accepted prior to Tuesday, October 24, 2017]